

**ADULT SERVICES PERFORMANCE PANEL  
WORK PROGRAMME 2021/22**

<b>Meeting Date</b>	<b>Items to be discussed</b>
<p><b>Meeting 1</b> Wednesday 2 June 2021  4pm</p>	<p><b>Confirmation of Convener</b></p> <p><b>Update on Adult Services Transformation Programme</b> <i>Amy Hawkins, Interim Head of Adult Services</i> <i>Helen St John, Interim Head of Integrated Community Services</i> <i>Lucy Friday, Principal Officer Transformation</i></p> <p><b>Briefing on Annual Review of Charges (Social Services) 2020/21</b> <i>Dave Howes, Director of Social Services</i></p> <p><b>Actions from WAO report ‘Front door to Adult Social Care’– Recommendation: Impact of Preventative Services (specific action: to use feedback from the study and whether any additional improvement actions needed) (Agreed at March 2020 meeting)</b> <i>Amy Hawkins / Helen StJohn</i> <i>Lucy Friday</i></p>
<p><b>Meeting 2</b> Wednesday 14 July 2021  3.30pm</p>	<p><b>Performance Monitoring</b> <i>Amy Hawkins / Helen St John</i></p> <p><b>Initial Feedback from CIW Assurance Visit - verbal</b> <i>Dave Howes / Amy Hawkins / Helen St John</i></p> <p><b>Review of the Year and draft Work Programme 2021-22</b></p>
<p><b>Meeting 3</b> Wednesday 8 September 2021</p>	<p><b>CANCELLED</b></p>
<p><b>Meeting 4</b> Wednesday 20 October 2021  3.30pm</p>	<p><b>Workforce Support Programme – Support for Health and Social Care Staff</b> <i>Deborah Reed, Principal Officer Resources</i></p> <p><b>Update on Management of Covid-19 Pandemic</b> <i>Mark Child, Cabinet Member for Adult Social Care and Community Health Services</i> <i>Dave Howes, Director of Social Services</i></p> <p><b>Performance Monitoring</b> (shorter item with Covid focus) <i>Mark Child / Dave Howes</i></p>
<p><b>Meeting 5</b></p>	<p><b>Update on Management of Covid-19 Pandemic</b> <i>Mark Child / Dave Howes</i></p>

Tuesday 30 November 2021  4pm	<b>Performance Monitoring</b> (shorter item with Covid focus) <i>Mark Child / Dave Howes</i>
<b>Meeting 6</b> Wednesday 12 January 2022  4pm	<b>Update on Management of Covid-19 Pandemic</b> <i>Mark Child / Dave Howes</i>  <b>Performance Monitoring</b> (shorter item with Covid focus) <i>Mark Child / Dave Howes</i>
<b>BUDGET MEETING</b> <b>14 February 2022</b> <b>1pm</b>  <b>JOINT SOCIAL SERVICES MEETING</b>	<b>Draft Budget Proposals for Adult Services / Child and Family Services</b> <i>Mark Child / Elliott King / Dave Howes</i>  <b>Update on Management of Covid-19 Pandemic</b> <i>Mark Child / Dave Howes</i>  <b>Shortened Performance Report and Emergency Staffing Plan (Child and Family Services)</b> <i>Julie Davies</i>
<b>Meeting 7</b> Wednesday 2 March 2022  3.30pm	<b>Performance Monitoring TBC</b> <i>Amy Hawkins / Helen St John</i>  <b>Update on West Glamorgan Transformation Programme TBC</b> <i>Kelly Gillings, Programme Director</i>

Future Work Programme items:

- Update on how Council's policy commitments translate to Adult Services. (Mark Child / Dave Howes) **Moved from 12 January 2022 meeting**
- Local Area Coordination Update **Moved from 12 January 2022 meeting**
- Options Appraisal for Assistive Technology and Community Alarms (Agreed pre March 2020). (Helen St John / Peter Field / Lucy Friday(Jess Fitzpatrick)). **Moved from 30 November 2021 meeting**
- Commissioning Reviews Progress Update. (Amy Hawkins? Helen St John?) **Moved from 30 November 2021 meeting**
- Social Services Budget Monitoring (including update on this year's budget, income streams and discussion about 'service descriptors' etc). (Dave Howes / Jane Whitmore) **Moved from 20 October 2021 meeting (CFS Panel Members to be invited for this item)**
- CIW Assurance Visit Full Report (Dave Howes / Amy Hawkins / Helen St John) **Moved from 20 October 2021 meeting**
- Swansea Bay Health Board plans for change (presentation by Health Board; presentation by Social Services on the impact of the plan) Date TBC

- Update on Support for Carers (including Assessments) **Moved from CFS Panel meeting on 13 December 2021. AS Panel Members to be invited.**
- Complaints Annual Report 2020/21 for Adult Services / Child and Family Services (Sarah Lackenby, Chief Transformation Officer) **Moved from CFS Panel meeting on 13 December 2021. AS Panel Members to be invited.**
- WG report: Rebalancing care and support - A consultation on improving social care arrangements and strengthening partnership working to better support people's well-being (Date TBC) **(CFS Panel Members to be invited for this item)**
- Progress update on Outcomes Budgeting TBC
- Wales Audit Office Reports (dates to be confirmed)